

# ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

## BOARD OF COUNTY COMMISSIONERS

District 1 - James K. Johns, Vice-Chair  
District 2 - Jeb S. Smith, Chair  
District 3 - William (Bill) A. McClure  
District 4 - Jay Morris  
District 5 - Rachael L. Bennett



## REGULAR MEETING AGENDA

County Auditorium  
500 San Sebastian View

Michael D. Wanchick, County Administrator  
Patrick F. McCormack, County Attorney

Tuesday, July 19, 2016 9:00 AM

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*Please be sure all cellular devices are turned off for the duration of the County Commission Meeting*

## REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ Public Comment
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

### **Presenter - Gary L. Mackey, Transit Grant Specialist**

1. **Public Hearing \* Approval of the public transportation Program of Projects, the submittal of the FY 2017 Section 5307 Urbanized Area Grant based on the program of projects, execution of the awarded grant and recognition of the funds.** Each year the Federal Transit Administration apportions funding for urbanized area public transportation assistance. St. Johns County's apportionment for FY 2017 is \$956,055. Once this apportionment is determined, a Program of Projects is developed and used as the basis for the Section 5307 Urbanized Area Grant submittal. Prior to grant submittal, federal guidelines require a public hearing for the approval of the Program of Projects. The match requirement for this grant will be 50% for operating and 20% for capital and planning. Operating costs for this year's grant is \$500,000 comprised of monies from St. Johns County through the adopted annual budget for transit (\$276,489), and FDOT Block Grant funding (\$223,511). The 20% match for \$451,055 in capital will come from a soft match of toll revenue credits provided by the State of Florida. The 20% match of \$1,250 for \$5,000 in planning will also come from FDOT Block Grant funding. The purpose of this agenda item is for the approval of the FY 2017 Program of Projects, the submittal of the FY 2017 Section 5307 Urbanized Area Grant based on the approved Program of Projects, approval to execute the awarded grant and to recognize the funds in the County's fiscal year 2017 budget.

**Presenter - Beverly Frazier, Planner**

**District 3**

2. **Public Hearing \* REZ 2014-11 Moultrie Oaks Retirement Community - Phase VI - Continuance.** After discussions with the applicant's representative, this item is proposed to be continued to a later hearing date. Continuance for Request to rezone approximately eight (8) acres from Open Rural (OR) to Residential, Manufactured/Mobile Home (RMH) to allow expansion of the existing mobile home community for twenty (20) additional lots, specifically located at 245 Wildwood Drive. The Planning and Zoning Agency recommended approval of the rezoning with development limitations and enhanced buffer criteria. The conditions proposed limit the number to twenty (20) mobile/manufactured home lots for Phase VI and a total of two hundred and forty (240) units for the retirement community.

**Presenter - Danielle Handy, AICP, Chief Planner**

**District 3**

3. **Public Hearing \* REZ 2015-23 9471 A1A South.** This is a request to rezone approximately 0.83 acres of land from Commercial Highway Tourist (CHT) to Residential, Single-Family (RS-2). The subject property is located on the west side of A1A South, just north of the Flagler County boundary. The applicant is seeking this rezoning in order to allow the construction of a single-family home on the subject property. The Planning and Zoning Agency recommended approval of the rezoning request with a vote of 4-1 at the June 2, 2016 hearing.

**District 3**

4. **Public Hearing \* ZVAR 2015-22 9471 A1A South.** This is a request for a Zoning Variance to Land Development Code, Table 6.01 to reduce the required front yard setback from 25 feet to 15 feet to allow for the construction of a single-family home. The Planning and Zoning Agency recommended approval of the Zoning Variance request with a vote of 4-1 at the June 2, 2016 hearing.

**Presenter - Eric Clark, Engineer**

**District 3**

5. **Public Hearing \* NZVAR 2015-14 Lightsey Road.** This Non-Zoning Variance seeks relief to Section 6.04.07.B.1, Section 6.04.07.B.2.a and 6.04.07.B.2.b. of the Land Development Code to allow a 15' easement (10' paved) to serve three residential units. Land Development Code standards require the easement width to be a minimum of 30' in width, with paving a minimum of 20' in width. The easement and pavement currently exist, and serves two residential parcels. One of these parcels is seeking to subdivide their lot for a family member. The subject property is located off the south side of Lightsey Road, west of Holmes Boulevard on SR 207.

**District 5**

6. **Public Hearing \* VACROA 2015-11 - Public Hearing regarding vacating a portion of Oak Street.** The applicant requests the vacation of an unopened, unimproved portion of Oak Street which is located between Third Street and Fourth Street of the North Beach Subdivision. Based on staff's review, traffic patterns will not be negatively impacted, and no party will be unreasonably affected by the requested vacation. Staff has received no objections.

**Presenter - Valerie Stukes, Planner**

**District 4**

7. **Public Hearing \* REZ 2015-16 Mills Residence.** This is a request to rezone approximately one acre of land from Open Rural (OR) to Residential, Single Family (RS-1), specifically located at 519 Moonshine Drive. The Planning and Zoning Agency recommended approval of the rezoning request at its May 19, 2016 meeting with a 5-0 vote.

**District 4**

8. **Public Hearing \* MAJMOD 2016-07 Marsh Landing.** This is a public hearing for MAJMOD 2016-07, known as Marsh Landing, revising the Master Development Plan map to provide vehicular access to one (1) single-family residential parcel of land located outside of the existing Marsh Landing Planned Unit Development (PUD), specifically located at 616 Ibis Cove Place (Unit 32, Lot 42). Staff recommends approval of the request based on the proposal's consistency with the Future Land Use designation of Caballos Del Mar Development of Regional Impact and compatibility with the surrounding area. The Planning and Zoning Agency recommended approval by a 5-0 vote during the May 19, 2016 meeting

**Presenter - Danielle Handy, AICP, Chief Planner**

**District 2**

9. **Public Hearing \* COMPAMD 2014-09 Indianhead Biomass Services - Adoption Hearing.** This is a request to adopt a Comprehensive Plan amendment to amend the Future Land Use Map from Residential-B (Res-B) to Rural/Silviculture (R/S) for approximately 110 acres. The subject property is located east of I-95 and north of County Road 214 along Adam Acres Road. The Planning and Zoning Agency recommended adoption of the Comprehensive Plan Amendment with a vote of 6-0 at the June 16, 2016 hearing.

**Presenter - John P. Burnham, P.E., Chief Engineer**

**District 2**

10. **Public Hearing \* NZVAR 2015-05 Indianhead Biomass.** Location: The subject property is located off Power Line Road, which is a private easement. Power Line Road connects to County Road 214 approximately 1.25 miles west of N. Holmes Boulevard. The subject property is located within Commissioner District 2. This is a companion application to other items related to the same facility. Requested Change: This Non-Zoning Variance request is to Section 6.04.07.B.1 and 6.05.02.H.1.

**Presenter - Danielle Handy, AICP, Chief Planner**

**District 2**

11. **Public Hearing \* ZVAR 2015-17 Indianhead Biomass Services.** This is a request for a Zoning Variance to Land Development Code (LDC), Section 2.03.11.A.2.b to allow a solid waste facility within 1,000 feet of a dwelling unit or private potable water well; Section 2.03.11.A.4 to allow the facility within the one hundred (100) year flood plain; Section 2.03.11.A.4.h of the LDC to allow a solid waste facility within five miles of the St. Johns County Landfill; Section 6.08.34.A.1 to allow composting facilities within 500 feet of residentially zoned properties; Section 6.08.34.A.2 to allow material recovery facilities within 500 feet of residentially zoned properties; and, Section 6.08.34.D regarding fencing. The subject property is located east of I-95 and north of County Road 214 along Adam Acres Road. This application is companion to other related items. The Planning and Zoning Agency recommended approval of the Zoning Variance request with a vote of 4-2 at the June 16, 2016 hearing.

**Presenter - Danielle Handy, AICP, Chief Planner**

**District 2**

- 12. Public Hearing \* SUPMAJ 2015-17 Indianhead Biomass Services.** This is a request for a Special Use Permit to allow the expansion of a solid waste collection and processing facility within the Open Rural (OR) zoning district. The subject property is located east of I-95 and north of County Road 214 along Adam Acres Road. This application is companion to other items. The Planning and Zoning Agency recommended denial of the Special Use Permit request with a vote of 6-0 at the June 16, 2016 hearing.

**Presenter - Joseph Cearley, Special Projects Manager**

- 13. Public Hearing \* Land Development Code Amendments - Article II "Zoning Districts and Special Uses", Article VI, Part 6.03.00 "Fire Protection Regulations" and Article XII "Definitions": Dogs in Outdoor Portions of Restaurants; Apiaries; Firing Ranges; Fire Regulation; Data Submittals; Zoning Variance definition.** This is the final hearing to consider amendments to Article II "Zoning Districts and Special Uses", Article VI, Part 6.03.00 Fire Protection Regulations and Article XII "Definitions". This series of changes would bring the current Land Development Code Standards for Doggy Dining into compliance with Florida Statutes and would create supplemental provisions for restaurants whom wish to allow dogs within a specified outdoor area; exempts the keeping of honey bees from requirements of a special use permit per Florida Statute; updates Firing Range special use permit in accordance with Florida Statute 790.15; brings current provisions for Fire Regulations to be in accord with F.S. 633 (Fire Prevention and Control) and the Florida Fire Prevention Code; and clarify the definition of Zoning Variance. These changes were considered before the Planning and Zoning Agency on June 02, 2016 where the agency had voted unanimously 6-0 to recommend approval of these amendments.

**Presenter - Doug Timms, Director, Office of Management & Budget**

- 14. FY 2017 Recommended County Budget Presentation.** The annual County budget process requires a number of steps, ranging from its preparation through adoption. Florida Statutes (F.S. 129.03(3) and F.S. 200.065, Truth in Millage ("TRIM") requirements) specify that a tentative balanced County budget must be submitted to the Board of County Commissioners as the next step in the budget process. At this point in time, the FY 2017 recommended County budget has been balanced with expenditures and adequate reserves within each County fund equal to projected fund revenues. County Administration believes the recommended County budget represents a funding level that can reasonably assure the achievement of St. Johns County's operational needs while minimizing the tax impact on its citizenry. A follow-up Board workshop on the FY 2017 recommended County budget will be scheduled tentatively for July 26, 2016. At that time, following the workshop, the Board will be asked to set the tentative FY 2017 County millage rates in order to accomplish the required mailing of notices of proposed property taxes under TRIM. For practical purposes, once the tentative millage rates are set, they can still be decreased by the Board, but not increased.

**Presenter - Paolo S. Soria, Assistant County Attorney**

- 15. Discussion and First Reading - Proposed Ordinance for a County-wide referendum for Slot Machine Gaming at a Licensed Pari-Mutuel Facility in St. Johns County.** Discussion of proposed ordinance calling for a County-wide referendum for slot machine gaming at a licensed pari-mutuel facility within St. Johns County. This discussion is for the Board of County Commissioners to determine whether it will advertise and hear a proposed ordinance allowing for a County-wide referendum for Slot Machine Gaming in St. Johns County in a proposed location in the northeast corner of I-95 and 207. Additionally the proposal is for the County by a separate agreement to receive 1.5% of the gross slot machine revenues. The Board may hold the hearing on the proposed ordinance and referendum, modify the proposed ordinance and referendum, or not hold the hearing.

**Presenter - Tera Meeks, Tourism and Cultural Development Director**

- 16. Consider two appointments to the Arts, Culture, Heritage Funding Panel.** Currently there are two recent vacancies on the Arts, Culture, Heritage Funding Panel (aka Funding Panel) due to resignations. Shortly within learning of these resignations, the two vacancies were advertised for a four-week span with an application submission deadline of July 5, 2016. Since the Funding Panel is scheduled to meet August 10, 2016 for the scoring of Category II applications, this item has been fast-tracked to accommodate having an appropriate number of Funding Panel members participate in the scoring process. Fourteen applications have been received. Five applications were submitted on the TDC Arts, Culture Heritage Funding Panel Application form and nine were submitted on the Standard Application form. Due to the need to fast-track this item and meet agenda submission deadlines, the applications in this packet are as originally submitted, however, all attempts will be made to obtain completed TDC Arts, Culture Heritage Funding Panel Application forms from the nine submitted on the Standard Application form and provided via red folder in advance of the July 19th BCC Meeting. Additionally, a recommendation from the Tourist Development Council is expected from their July 18th Meeting and will be provided to the BCC during this item.

- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report
- ❖ Clerk of Court's Report

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## CONSENT MEETING AGENDA

County Auditorium  
500 San Sebastian View

Michael D. Wanchick, County Administrator  
Patrick F. McCormack, County Attorney

Tuesday, July 19, 2016 9:00 AM

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### CONSENT AGENDA

- 1. Motion to approve the Cash Requirement Report.** *For more information, contact Allen MacDonald, County Finance Director at 904 819-3669*
- 2. Motion to accept and approve the Recapitulation 2015 Balanced Tax Roll and Error & Insolvencies Report.** *For more information, contact Dennis Hollingsworth, CFC, St. Johns County Tax Collector at 904 209-2280*
- 3. Motion to adopt Resolution 2016-\_\_\_\_\_ authorizing the Sheriff of St. Johns County, Florida, or designee, to submit an application seeking funding assistance through the Florida Department of Law Enforcement Federal Fiscal Year 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) and authorizing the Chair to execute the attached Certificate of Participation on behalf of the County.** *For more information, contact Barbara Fertig, Senior Finance Specialist at 904 209-1489*
- 4. Motion to approve the Wards Creek School Concurrency Proportionate Share Mitigation Agreement (CONSCA 2016-05).** *For more information, contact Jan Trantham, Senior Transportation Planner at 209-0611*
- 5. Motion to approve the Tomoka Pines School Concurrency Proportionate Share Mitigation Agreement (CONSCA 2016-06).** *For more information, contact Jan Trantham, Senior Transportation Planner at 209-0611*
- 6. Motion to approve PFS AGREE 2015-05 and authorize the County Administrator to execute the Arbor Mill II Proportionate Fair Share Agreement, finding that the proposed Agreement is consistent with Section 11.09 of the Land Development Code.** *For more information, contact Jan Trantham, Senior Transportation Planner at 209-0611*
- 7. Motion to adopt Resolution 2016-\_\_\_\_\_ approving the final plat for Riverwood by Del Webb Phase 3D Unit 1.** *For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720*

8. **Motion to adopt Resolution 2016-\_\_\_\_\_ approving the final plat for Northridge Lakes Unit 3.** *For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720*
9. **Motion to adopt Resolution 2016-\_\_\_\_\_ setting a Public Hearing date of August 16, 2016 at 9:00am, or at a date and time as soon thereafter as possible, to hear a request for the vacation of a portion of an easement near Sunset Blvd within the Venetian Isles subdivision.** *For more information, contact Benjamin Powelson, Engineer at 209-0666*
10. **Motion to adopt Resolution 2016-\_\_ setting a Public Hearing date of September 6, 2016 at 9:00am , or at a date and time as soon thereafter as possible, to hear a request for the vacation of roadways within the Orange Cove subdivision.** *For more information, contact John P. Burnham, Chief Engineer at 209-0672*
11. **Motion to adopt Resolution 2016-\_\_\_\_\_ accepting an Easement for Utilities to provide water service within Legacy Trail subdivision located off South Legacy Trail and accepting a Bill of Sale conveying all personal property associated with the water system.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
12. **Motion to adopt Resolution 2016-\_\_\_\_\_ accepting two Easements for Utilities to provide water and sewer service to Palencia Unit 9A off San Cristobal Court and accepting a Bill of Sale conveying all personal property associated with the water and sewer system.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
13. **Motion to adopt Resolution 2016-\_\_\_\_\_ accepting two Grant of Easements for drainage improvements in St. Augustine South Subdivision, Unit 11.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
14. **Motion to adopt Resolution 2016-\_\_\_\_\_ accepting a Special Warranty Deed from World Commerce Center, LLP to St. Johns County conveying additional right-of-way along International Golf Parkway.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
15. **Motion to adopt Resolution 2016-\_\_\_\_\_ accepting a Bill of Sale and Schedule of Values conveying all personal property associated with the water and sewer lines to serve Courtyard by Marriott located off Old A1A Beach Blvd.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
16. **Motion to adopt Resolution 2016-\_\_\_\_\_ approving the terms and conditions of a Purchase and Sale Agreement for road improvements along Race Track Road and authorizing the County Administrator, or designee, to execute the Agreement on behalf of the County.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*

17. **Motion to adopt Resolution 2016-\_\_\_\_\_ approving the terms of and authorizing the County Administrator, or designee to, execute a Maintenance and Hold Harmless Agreement associated with construction of pavers and landscaping within certain County right-of-way at Nocatee.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
  
18. **Motion to adopt Resolution 2016-\_\_\_\_\_ authorizing the Chair of the Board to execute a County Deed to release a reversion clause in connection with Pinehurst and Saint Sebastian Cemeteries.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
  
19. **Motion to adopt Resolution 2016-\_\_\_ approving the terms, provisions, conditions, and requirements of the Agreement allowing for the Construction and Maintenance of the installation of the Safety Features including, without limitation, certain signage and pavement markings throughout the County, Project ID: 433519-2-52-01; and authorizing the County Administrator, or designee, to execute the Agreement, along with any supplemental documentation, on behalf of the County.** *For more information, contact Greg Caldwell, Interim Engineering Manager at 209-0132*
  
20. **Motion to adopt Resolution 2016-\_\_\_\_\_ authorizing the County Administrator, or designee, to execute a non-binding memorandum of understanding between St. Johns County and North Florida Clean Fuels Coalition the purpose of which is to formalize the agreements, respective responsibilities and procedures to reduce the consumption of petroleum in the transportation sector.** *For more information, contact Jeff Nordsiek, Fleet Manager at 209-0283*
  
21. **Motion to adopt Resolution 2016-\_\_\_\_\_ recognizing unanticipated revenue for Utility System – Meter Installations (4444-34365) in the amount of \$130,000 and appropriating to Water Transmission & Distribution – Operating Supplies (4413-55200) for FY2016.** *For more information, contact Frank Kenton, Assistant Utility Director at 904 209-2705*
  
22. **Motion to adopt Resolution 2016-\_\_\_\_\_ approving the terms, provisions, conditions, and requirements of an interlocal agreement between St. Johns County, Florida, and the City of St. Augustine to provide for a secured public safety docking facility, and authorizing the County Administrator to execute an interlocal agreement in substantially the same form and format as attached hereto, on behalf of St. Johns County.** *For more information, contact Carl Shank, Operations Chief, Fire Rescue at 904 209-0195*
  
23. **Motion to adopt Resolution 2016-\_\_\_\_\_ approving the terms, conditions, and requirements of the Emergency Management Preparedness & Assistance Grant Agreement with the Florida Division of Emergency Management, authorizing the County Administrator or his designee to execute the grant agreement on behalf of the County, and recognizing and appropriating grant funds in the amount of \$105,806 in the FY 2016 General Fund Emergency Management Department.** *For more information, contact Linda M. Stoughton, Emergency Management Director at 904 824-5550*



24. **Motion to adopt Resolution 2016-\_\_\_\_\_ approving the terms, conditions and requirements of the Emergency Management Performance Federal Grant Agreement with the Florida Division of Emergency Management, authorizing the County Administrator or his designee to execute the grant agreement on behalf of the County, and recognizing and appropriating grant funds in the amount of \$83,687 within the FY 2016 General Fund Emergency Management Department.** *For more information, contact Linda M. Stoughton, Emergency Management Director at 904 824-5550*
25. **Motion to adopt Resolution 2016- \_\_\_\_\_ authorizing the County Administrator, or designee, to award Bid No 16-38 Fruit Cove JEA Water Main Interconnect to TB Landmark Construction, Inc., and to execute a contract in substantially the same form and format as attached hereto for completion of the County portions of the scope of work at a contract price not to exceed \$210,500.** *For more information, contact Dawn Cardenas, Purchasing Manager at 904 209-0152*
26. **Motion to declare the attachments as surplus and authorize the County Administrator, or his designee, to dispose of same in accordance with the Purchasing Policy 308 and Florida Statute 274.** *For more information, contact Dawn Cardenas, Purchasing Manager at 209-0152*
27. **Motion to declare the 2003 Freightliner Ambulance, CV 27, SJC 10509, VIN 1FVABPAL04DM17850 as surplus and authorize the County Administrator, or his designee, to donate the same to First Coast Technical College (FCTC).** *For more information, contact Dawn Cardenas, Purchasing Manager at 209-0152*
28. **Motion to declare two 2008 Ford F150, CV 1187, SJC 12750, VIN 1FTRX14W68FB59251 and CV 1188, SJC 12751, VIN 1FTRX14WX8FB59253 as surplus and authorize the County Administrator, or his designee, to donate the same to First Coast Technical College (FCTC).** *For more information, contact Dawn Cardenas, Purchasing Manager at 209-0152*
29. **Motion to adopt Resolution 2016-\_\_\_\_\_ authorizing the County Administrator, or his designee, to enter into negotiations with, and if negotiations are successful, enter into contract with the top ranked firm, Tetra Tech., for Disaster Debris Management Services in the event of a natural or man-made disaster occurrence in St. Johns County.** *For more information, contact Dawn Cardenas, Purchasing Manager at 904 209-0152*
30. **Motion to adopt Resolution 2016- \_\_\_\_\_ authorizing the County Administrator, or designee, to award Bid No 16-43 Fire and/or Burglar Alarm Systems Installation, Service, Inspection and Monitoring to Village Key and Alarm Inc., and to execute a contract in substantially the same form and format as the attached hereto for comprehensive installation services, repairs, maintenance, inspections and monitoring of Fire and /or Burglar Alarm systems at various locations throughout St. Johns County.** *For more information, contact Dawn Cardenas, Purchasing Manager at 904 209-0152*
31. **Motion to appoint Ms. Tracy Dillon, Social Services Manager, as the St Johns County representative on the Board of Directors of the Northeast Florida Community Action Agency for a term of five (5) years.** *For more information, contact Shawna Novak, Health and Human Services Director at 904 209-6089*

32. **Motion to adopt Resolution 2016-\_\_\_\_\_ approving the 2016 Inventory List of Lands Available for Use as Affordable Housing pursuant to Section 125.379, Florida Statutes.** *For more information, contact Benjamin Coney, Community Development Manager at 827-6892*
33. **Motion to adopt Resolution 2016-\_\_\_\_\_ authorizing the Chair to execute local government certifications for FY 12/13, FY 13/14 SHIP annual reports.** *For more information, contact Benjamin Coney, Manager, Housing and Community Development at 904 827-6892*
34. **Motion to adopt Resolution 2016-\_\_\_\_\_ approving the terms, provisions and conditions of the contract between the Early Learning Coalition of North East Florida and St. Johns County, and authorizing the County Administrator or designee to execute a contract in substantially the same form and format as attached hereto on behalf of St. Johns County.** *For more information, contact Jamie Baccari, Statewide School Readiness Provider Contract at 209-0377*
35. **Motion to adopt Resolution 2016-\_\_\_\_\_ amending the fiscal year 2016 County Pier Fund budget to recognize and allocate unanticipated revenue in the amount of \$50,000 for expenditure by the St. Johns County Pier Department.** *For more information, contact Billy Zeits, Assistant Director at 904 209-0322*
36. **Motion to adopt Resolution 2016-\_\_\_\_\_ approving the form and format of the attached template for use to enter into Recreation Facilities and Athletic Field Use Agreements with local youth sports providers, and subject to legal review, authorizing the County Administrator or designee to execute the Agreements approving use of such facilities on behalf of the County.** *For more information, contact Wil Smith, Director at 209-0324*
37. **Motion to adopt Resolution 2016 - \_\_\_\_\_ recognizing unanticipated revenue in the amount of \$1,900,000, increasing the revenue budget of the Cultural Events Fund and appropriating to the Cultural Events Department expenditure budget.** *For more information, contact Lauren Falcey, Budget Analyst at 209-0567*
38. **Approval of Minutes: June 7, 2016 Regular Meeting and June 21, 2016 Regular Meeting**
39. **Proofs:**
  - a) Proof: SJC Fiscal YR 2017 Admin Budget Hearings, published May 9, 2016 in the St. Augustine Record.
  - b) Proof: Request for Bids, RFP #16-43 for Fire and Burglar Alarm System Installation, Service, Inspection, and Monitoring published May 11, 2016 and May 18, 2016 in the St. Augustine Record.
  - c) Proof: Request for Bids, RFP #16-16 for Armstrong Park Trailhead published on May 18, 2016 and May 25, 2016 in the St. Augustine Record.
  - d) Proof: Notice of Hearing for the Fire Prevention Code-Hearing held on June 7, 2016 published May 24, 2016 in the St. Augustine Record.
  - e) Proof: Request for Bid, RFP #16-48 for Golf Ball Retrieval, published May 26, 2016 in the St. Augustine Record.

