

ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

BOARD OF COUNTY COMMISSIONERS

District 1 - James K. Johns, Vice-Chair
District 2 - Jeb S. Smith, Chair
District 3 - William (Bill) A. McClure
District 4 - Jay Morris
District 5 - Rachael L. Bennett



REGULAR MEETING AGENDA

County Auditorium
500 San Sebastian View

Michael D. Wanchick, County Administrator
Patrick F. McCormack, County Attorney

Tuesday, August 02, 2016 9:00 AM

Please be sure all cellular devices are turned off for the duration of the County Commission Meeting

REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ *Proclamation designating August 2, 2016, as United Way Appreciation Day*
- ❖ *Acceptance of Proclamation*
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Public Comment
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

Presenter – Gary Jurenovich, Chairman, Ponte Vedra Municipal Service District

1. **Ponte Vedra Municipal Service District Update.** The Chair of the Ponte Vedra Municipal Service District (MSD) will give a brief update on the District, including their audit results and Fiscal Year 2017 tentative budget.

Presenter - Neal Shinkre, P.E, Public Works Director

2. **Crop Alternative Program (CAP).** St. Johns County is working to meet its Lower St. Johns River (LSJR) Basin Management Action Plan (BMAP) nutrient reduction obligations through creative projects that provide benefits to the region and stakeholders. The County is developing a unique pollutant source control approach – the Crop Alternative Program (CAP) – that will also provide water supply and other environmental benefits. The primary CAP goal is to lower nutrient loading to the Lower St. Johns River Basin (LSJR) while reducing consumptive water use and providing environmental benefits such as creating wildlife habitat, increasing green space, and providing recreational opportunities. The Public Works Department will provide an overview of the Crop Alternative Program. The St. Johns River Water Management District has approved the CAP program as part of their innovative cost-share funding program for fiscal year 2015-16. This cost share opportunity is designed to fund the construction of projects or innovative pilot projects that benefit the District core missions. This agreement allows the county to share the cost of converting agriculture land to silviculture, up to a total cost of \$348,860.00, in accordance with attached Scope of Work. This agreement will begin on its executed date.

Presenter - Phong T Nguyen, Transportation Development Division Manager

3. **A presentation on the Northeast Florida Regional Transportation Commission (RTC)'s current status and progress.** Mr. Joe Stephenson, RTC Executive Director, will provide a comprehensive report on the progress and work of the RTC. The 2010 Florida Legislature recognized the need for a more robust and interconnected multimodal regional transportation system to enhance economic competitiveness by improving the mobility of people and freight within the northeast region, and therefore created the Northeast Florida Regional Transportation Study Commission in 2012. This Commission worked for two years to produce their reports to the Florida Legislature. In 2013 the Florida Legislature chose to follow the recommendations of the Northeast Florida Regional Transportation Study Commission when it adopted legislation creating Chapter 343 Part I, Florida Statutes, which in turn created the Northeast Florida Regional Transportation Commission. Section 343.1004 (1) of this Statute establishes the Commission's public purposes: "The express purposes of the commission are to improve mobility and expand multimodal transportation options for persons and freight throughout the six-county North Florida Region."

Presenter - Beverly Frazier, Planner

District 3

4. **Public Hearing * REZ 2014-11 Moultrie Oaks Retirement Community - Phase VI.** Request to rezone approximately eight (8) acres from Open Rural (OR) to Residential, Manufactured/Mobile Home (RMH) to allow expansion of the existing mobile home community for twenty (20) additional lots, specifically located at 245 Wildwood Drive. The Planning and Zoning Agency recommended approval of the rezoning with development limitations and enhanced buffer criteria. The conditions proposed limit the number to twenty (20) mobile/manufactured home lots for Phase VI and a total of two hundred and forty (240) units for the retirement community, and a condition for payment to the County for site access improvements in lieu of construction.

Presenter - Georgia Katz, Senior Planner

District 2

5. **Public Hearing * PUD 2016-04 Ash C.R. 210 Commercial.** Request to rezone from OR to PUD for a Commercial Center that includes 66,980 square feet of commercial and 102,100 square feet of enclosed personal self storage.

Presenter - Teresa Bishop, AICP, Planning Division Manager

District 2

6. **Public Hearing * MAJMOD 2016-04 SilverLeaf.** Request to modify the SilverLeaf PUD to add and rezone approximately 826 acres of land from Open Rural (OR) to Planned Unit Development (PUD), spread the existing development rights over the added land, and modify the overall plan of development. The subject property is located south of CR 210, north of CR 16 A and west of I-95. The Planning and Zoning Agency recommended approval of this request at its June 16, 2016 meeting.

Presenter - Danielle Handy, AICP, Chief Planner

District 1

7. **Public Hearing * PUD 2015-11 CR 210 & 2209 Commercial.** This is a request to rezone approximately 38.2 acres of undeveloped land from Open Rural (OR) to Planned Unit Development (PUD) to allow for 172,000 square feet of commercial retail development. The subject property is located on the northwest corner of CR 210 West and CR 2209. The Planning and Zoning Agency recommended approval of the rezoning request at the February 4, 2016 hearing subject to the nine findings of fact found within the staff report with a vote of 6-0 contingent and conditional upon the reasonable resolution between the applicant and staff that addresses and resolves the public health and safety issues pertaining to access.

Presenter - Shawna Novak, Director HHS

8. **Public Hearing * St. Johns County HUD CDBG FY 2016 - 2020 Consolidated Plan, FY 2016 - 2017 Annual Action Plan, and SF-424 Universal Application and Certificates.** The BCC directed staff to proceed with the completion and submission of the application for the Community Development Block Grant Entitlement Program. (CDBG) The County approved the Citizen Participation Plan, June 7, and completed the draft FY 2016-2020 Consolidated Plan, FY 2016-2020 Annual Action Plan, providing a 30 day public notice, according to HUD Rule and SF-424 Universal Application and Certificates. Upon BCC approval, the FY 2016-2020 Consolidated Plan, FY 2016-2017 Annual Action Plan, SF-424 Universal Application and Certificates will be submitted to HUD for review and approval, on or before August 16, 2016.

Presenter - Jesse Dunn, Assistant Director

9. **Department of Revenue Sales and Use Tax Audit.** On July 1, 2015 the Florida Department of Revenue sent to the Clerk of Courts' Finance Director Allen MacDonald, a Notice of Intent to Audit Books and Records (DR-840) for the period 06/01/2012 - 05/31/2015 regarding sales and use tax, per Florida Statute 213.34. The County staff was subsequently tasked with providing documentation regarding sales and use tax collection and remittance. The Office of Management & Budget, the Office of the County Attorney, and the Clerk of Courts' Finance Director continued to work with the Department of Revenue from the onset of the audit, through initial findings, to ensuring DOR compliance. As part of the audit closing, effective 07/26/2016, the tax due is \$30,600 with an additional \$5,119.73 in interest due. DOR has waived a penalty of \$15,300.

- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report
- ❖ Clerk of Court's Report

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CONSENT MEETING AGENDA

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CONSENT AGENDA

1. **Motion to approve the Cash Requirement Report** *For more information, contact Allen McDonald, County Finance Director at 904 819-3669*
2. **Motion to adopt Resolution 2016-_____ approving the final plat for Preserve at Ponte Vedra Lakes.** *For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720*
3. **Motion to adopt Resolution 2016-_____ approving the final plat for Julington Lakes - Phase 2.** *For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720*
4. **Motion to adopt Resolution 2016-_____ approving the final plat for Aberdeen of St. Johns Unit Five - A.** *For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720*
5. **Motion to adopt Resolution 2016-_____ accepting a Bill of Sale and Schedule of Values conveying all personal property associated with the water and sewer lines to serve Deerfield Preserve Phase 2 off State Road 207.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
6. **Motion to adopt Resolution 2016-_____ authorizing St. Johns County Utility Department to reimburse Fire Services for the two acres of property located off of Domenico Circle conveyed for future fire station location.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
7. **Motion to adopt Resolution 2016-_____ accepting an Easement for Utilities for a water meter located off Palm Valley Road.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
8. **Motion to adopt Resolution 2016-_____ accepting a Bill of Sale and Schedule of Values conveying all personal property associated with the water and sewer lines to serve Samara Lakes Parcel D, Phase 4 located off Pacetti Road.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*

9. **Motion to declare the attachments as surplus and authorize the County Administrator, or his designee, to dispose of same in accordance with the Purchasing Policy 308 and Florida Statute 274.** *For more information, contact Dawn Cardenas, Purchasing Manager at 209-0152*
10. **Motion to adopt Resolution 2016-____ authorizing the County Administrator, or his designee, to enter into negotiations with, and if negotiations are successful, enter into contract with the top ranked firm, St Johns County Council on Aging, for RFP 16-37 Management and Operations of St. Johns County Transit System.** *For more information, contact Dawn Cardenas, Purchasing Manager at 904 209-0152*
11. **Motion to adopt Resolution 2016-_____ authorizing the County Administrator, or his designee, to enter into negotiations with, and if negotiations are successful, enter into contract with the top ranked firm, Public Financial Management, Inc., for Financial Advisor under RFP No: 16-50.** *For more information, contact Dawn Cardenas, Purchasing Manager at 904 209-0152*
12. **Motion to adopt Resolution 2016-____ approving and adopting the St. Johns County Comprehensive Emergency Management Plan.** *For more information, contact Linda M. Stoughton, Emergency Management Director at 904 824-5550*
13. **Motion to adopt Resolution 2016- _____ approving the terms, provisions, conditions, and requirements of an interlocal agreement between St. Johns County, Florida, and the City of St. Augustine to provide for advanced life support treatment by qualified City personnel in emergency situations, and authorizing the County Administrator to execute an interlocal agreement in substantially the same form and format as attached hereto, on behalf of St. Johns County.** *For more information, contact Carl Shank, Fire Rescue Chief at 904 209-1701*
14. **Motion to adopt Resolution 2016-____ authorizing the County Administrator, or his designee, to execute the attached Receipt, Release, Refunding and Indemnification Agreement and Waiver of Accounting in connection with the William O'Connor Charitable Remainder Unitrust on behalf of the County.** *For more information, contact Angelina G. P. Gervasi, Administrative Assistant at 904 827-6931*