

INCOME DEDUCTION ORDER (IDO)
(Non-Title-IV-D Cases)

**TO BE COMPLIANT WITH STATE AND FEDERAL LAW, THE
FOLLOWING FORMS ARE TO BE USED WHEN REQUESTING
THE COURT ENTER AN INCOME DEDUCTION ORDER**

- 12.928 Cover Sheet for Family Court Cases

 - 12.996 (a) Income Deduction Order

 - 12.996 (b) Notice to Payor

 - 12.996 (c) Notice of Filing Return Receipt

 - 12.996 (d) Florida Addendum to Income Withholding Order
- Instructions to Federal Income Withholding Order (IWO)
- Federal Income Withholding Order (IWO)

These forms are available online at www.flcourts.org, Self-Help, Family Law Forms or at the Family Law Clerk's Office, Customer Service Windows, Richard O. Watson Judicial Center, 4010 Lewis Spdwy, St. Augustine, FL.

1. The IDO & IWO must be all filled out (per instructions), except the portion reserved for the Judge's signature and date.

2. Provide four (4) copies of the IDO & IWO and three (3) stamped pre-addressed envelopes (one (1) addressed to the employer, one (1) addressed to petitioner and one (1) addressed to the respondent) to the Clerk of Court.

3. A Written Request for Entry of the Income Deduction & Withholding Order should accompany the orders and a copy of the request must be provided to the respondent.

4. File with clerk.