

ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

BOARD OF COUNTY COMMISSIONERS

District 1 - James K. Johns
District 2 - Jeb S. Smith,
District 3 - Paul M. Waldron, Vice-Chair
District 4 - Jay Morris
District 5 - Henry Dean, Chair



BOARD MEETING AGENDA

County Auditorium
500 San Sebastian View

Michael D. Wanchick, County Administrator
Patrick F. McCormack, County Attorney

Tuesday, April 3, 2018 9:00 AM

Please be sure all cellular devices are turned off for the duration of the County Commission Meeting

REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ *Proclamation recognizing April 2018 as Child Abuse Prevention Month*
- ❖ *Proclamation recognizing April 2018 as Water Conservation Month*
- ❖ *Proclamation recognizing April 11, 2018, as National Bookmobile Day*
- ❖ *Proclamation recognizing April 8-14, 2018, as National Public Safety Telecommunicators Week*
- ❖ Acceptance of Proclamations
- ❖ Public Comment
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

Presenter - Phong Nguyen, Transportation Development Manager

1. **2018 Roadway and Transportation Alternatives List of Priority Projects (LOPP).** The Florida Department of Transportation (FDOT) and the North Florida Transportation Planning Organization (TPO) request from local governments their project priorities for potential funding of new transportation projects to be considered for inclusion in the new fiscal year (FY 2023/24) of FDOT's Work Program. This is an annual recurring request to local governments. The St. Johns County Board of County Commissioners is charged with prioritizing all projects within the County, including those within municipal boundaries. The Transportation Advisory Group (TAG), consisting of County staff, representatives of the City of St. Augustine, St. Augustine Beach, St. Johns County School Board, St. Johns County Sheriff's Office, and the St. Augustine-St. Johns County Airport Authority met on February 27, 2018, to review last year's priorities and to recommend this year's priorities. The attached LOPP includes recommendations of the TAG for both highway and alternatives projects.

Presenter - Phong T Nguyen, Transportation Development Manager

2. **Public Hearing * Public Hearing-Second Reading of Updated County Impact Fees.** Updated impact fee study – second reading and final adoption. This is a public hearing to adopt updated impact fees schedule (including public education). The proposed ordinance is based upon a Technical Memorandum prepared by James C. Nicholas, Ph.D dated March 8, 2018, for the county reflecting the most current data and assessment regarding impact fees in the categories of roads, public buildings, law enforcement, fire and rescue, and parks and recreation. A second Memorandum is prepared for the St. Johns County School District which addresses school impact fees, dated February 22, 2018. On February 20, 2018, the Board held first reading and second reading was considered on March 6, 2018, and continued to April 3, 2018, for final drafting changes. The Ordinance reflects a two phased application of updated fees as directed by the Board.

Presenter - Casey Keough, Planner

District 2

3. **Public Hearing * REZ 2017-18 Hardee's - SR 16 & Green Acres Road.** Request to rezone approximately 1.1 acres of land from Open Rural (OR) to Commercial General (CG) to allow for the intended Hardee's restaurant, located south of State Road 16 and east of Green Acres Road. The Planning and Zoning Agency recommended approval of the rezoning on February 15, 2018 with a 6-0 vote.

Presenter - Marie Colee, Assistant Program Manager

District 3

4. **Public Hearing * PLNAPPL 2018-02 Consoli Residence (Appeal to Planning and Zoning Agency approval of ZVAR 2017-21).** This is an Appeal filed pursuant to Land Development Code Section 9.07.03, Appeals From Decisions Of The Planning And Zoning Agency, filed by Lee Assenmacher. The Appeal requests the Board of County Commissioners reverse the decision rendered by the Planning and Zoning Agency and deny ZVAR 2017-21. The Planning and Zoning Agency considered the original request at their January 18, 2018 hearing. The request was approved by a four (4) to two (2) vote, with Mr. Koppenhafer and Mr. Wainwright dissenting. Mr. Rice was absent.

Presenter - Joseph Cearley, Special Projects Manager

5. **Public Hearing * LDC Amendments - Articles III, VII, and X. Overlays, Signs, and Variances.** The proposed amendments to Articles III, VII, and X. would amend specific design guidelines Overlay Districts, clarify sign code standards, and revise procedural standards for relief from overlay district signage standards and PUD's. This is the first reading of a three part hearing series. A second hearing before the BCC is required at a time after 5:00 p.m. on a weekday unless a majority plus one of the Board votes to hold at another time.

Presenter - Melissa Lundquist, Assistant to the Board of County Commissioners

6. **Consider appointments to the Recreation Advisory Board.** Currently there are three vacancies on the Recreation Advisory Board. One is due to an expired term and two are due to resignations. Please find for your review and consideration a letter of recommendation from the Recreation Advisory Board and four (4) applications (Wade Taylor – District 3, Casey Van Rysdam – District 5, Jilian McNiff-Villemaire – District 3 and John Bert Watson – District 1).

- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report
- ❖ Clerk of Court's Report

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CONSENT AGENDA

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Tuesday, April 3, 2018 9:00 AM

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CONSENT AGENDA

1. Motion to approve the **Cash Requirement Report**. *For more information, contact Allen MacDonald, County Finance Director at 819-3669*
2. Motion to adopt Resolution 2018-_____, authorizing the County Administrator to enter into an interlocal agreement with the **Twin Creeks North Community Development District for the District** to install and maintain signage, landscaping, and concrete improvements in Beachwalk Boulevard, a County right-of-way. *For more information, contact Paolo S. Soria, Sr. Assistant County Attorney at 904-209-0809*
3. Motion to adopt Resolution 2018-_____, approving the **final plat for Riverwood By Del Webb Phase 3D Unit 2**. *For more information, contact David Suarez, Application Review Supervisor at 209-0720*
4. Motion to adopt Resolution 2018-_____, approving the **final plat for Rivertown-Whistling Straits Drive-Phase 1**. *For more information, contact Kelly Dobbins, Application Review Supervisor at 209-0603*
5. Motion to adopt Resolution 2018-_____, approving the **final plat for Rivertown-Parcel 12-Garden District South**. *For more information, contact Kelly Dobbins, Application Review Supervisor at 209-0603*
6. Motion to adopt Resolution 2018-_____, approving the **final plat for PLAT 2017-29 Sawmill Landing PUD**. *For more information, contact David Suarez, Application Review Supervisor at 209-0720*
7. Motion to adopt Resolution 2018-_____, **authorizing the County Administrator, or his designee, to award RFP No. 18-26; SJC Arts and Cultural Center Market Analysis and Feasibility Study**, to enter into negotiations, and upon successful negotiations, execute a contract in substantially same form and format as attached hereto with **C. H. Johnson Consulting, Inc.** for the provision of comprehensive feasibility study including a market analysis and economic impact assessment and propose three alternatives for the design and location of a multi-use facility for St. Johns County as provided in RFP 18-26. *For more information, contact Jaime Locklear, Assistant Purchasing Manager at 904 209-0158*
8. Motion to adopt Resolution 2018-_____, authorizing the County Administrator, or his designee, to **award RFP No. 18-33; Veterinarian Services, to Atlantic Veterinary Hospital**, to enter into negotiations, and upon successful negotiations, execute a contract in substantially same form and format as attached hereto for professional veterinarian services at the St. Johns County Pet Center as provided in RFP 18-33. *For more information, contact Jaime Locklear, Purchasing Manager at 904 209-0158*

9. Motion to adopt Resolution 2018-_____, authorizing the County Administrator, or his designee, **to purchase one (1) new 2019 semi-tractor truck from North Florida Western Star** in accordance with Bid No: 18-47 in the amount of \$141,767.00. *For more information, contact Jaime Locklear, Assistant Purchasing Manager at 904 209-0158*
10. Motion to **declare one (1) 2007 Ford Expedition SUV as surplus**, and authorize the County Administrator, or his designee, to donate the vehicle to St. Johns County Council On Aging *For more information, contact Jaime Locklear, Purchasing Manager at 904 209-0158*
11. Motion to **declare the attachments as surplus** and authorize the County Administrator, or his designee, to dispose of same in accordance with the Purchasing Policy 308 and Florida Statute 274. *For more information, contact Jaime Locklear, Purchasing Manager at 209-0158*
12. Motion to adopt Resolution 2018-_____, accepting an **Easement for Utilities** associated with the water and sewer lines serving **Grey Hawk Estates located off County Road 208**. *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
13. Motion to adopt Resolution 2018-_____, accepting **two Grant of Easements for drainage purposes in Treasure Beach Third Addition Subdivision**. *For more information, contact Gail Oliver, Land Management Systems Director at 209-0805*
14. Motion to adopt Resolution 2018-_____, accepting a **Final Release of Lien, Warranty and Bill of Sale and Schedule of Values** conveying all personal property associated with the water lines to serve **The Fountains of St. Augustine located off Inman Road**. *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
15. Motion to adopt Resolution 2018-_____, accepting a **Final Release of Lien, Warranty, Easement for Access and Utilities, and Bill of Sale and Schedule of Values** conveying all personal property associated with the reuse, water and sewer systems to serve **Bannon Lakes Phase 1B-2** located off International Golf Parkway. *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
16. Motion to adopt Resolution 2018-_____, accepting a **Final Release of Lien, Warranty, and Bill of Sale and Schedule of Values** conveying all personal property associated with the water and sewer lines serving **Ashby Landing North Phase II** located off Dobbs Road Cutoff. *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
17. Motion to adopt Resolution 2018-_____, accepting a **Special Warranty Deed, Final Release of Lien, Warranty, Easement for Utilities, and Bill of Sale and Schedule of Values** conveying all personal property associated with the reuse, water and sewer systems to serve **Ocean Ridge (f/k/a Ridge at St. Augustine Beach)** located off Mickler Boulevard and 11th Street in St. Augustine Beach, and authorizing the County Administrator, or designee, to execute a Maintenance and Hold Harmless Agreement on behalf of St. Johns County. *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
18. Motion to adopt the recommendation by the **Tourist Development Council to approve the proposed Arts, Culture and Heritage Funding Program Guidelines** attached hereto, with said guidelines being effective for the Fiscal Year 2019 Program. *For more information, contact Tera Meeks, Director, Tourism and Cultural Development at 904 209-4428*
19. Motion to approve updates to the **Insurance Committee Bylaws** as recommended by the St. Johns County Insurance Committee. *For more information, contact Stacey Stanish, Director, Administrative & Support Services at 904 209-0635*